

EventPipe Release

JUNE 6, 2024



EventPipe Feature Enhancements

We're pleased to announce enhancements focused around the Contracting and Invoicing workflows.

Contracting Enhancements

Introducing **NSO Contract Notifications**:

Going forward, if you've copied an NSO when an RFP was originally sent out, they'll receive a copy of the finalized contract. This will be sent as an attachment in an email directly to the NSO contact.

Hi Example NSO,

A room block contract has been executed for Howard Johnson Norco with Example Housing Company for the Example Event event at The Rinks Corona Inline from Wed, 01/01/2025 to Sat, 01/04/2025

You can view the details of this contract [here](#) or by pasting the below link into your browser:

<https://viserys-app.eventpipe.com/rfp/b35bbd91-062b-4ee4-a518-ec9cf180bf32/contract/c3b9f8ec-9f89-4c3a-8361-f49beffee9ac/show-read-only>

Example User

 example@eventpipe.com

 (000) 000-0000

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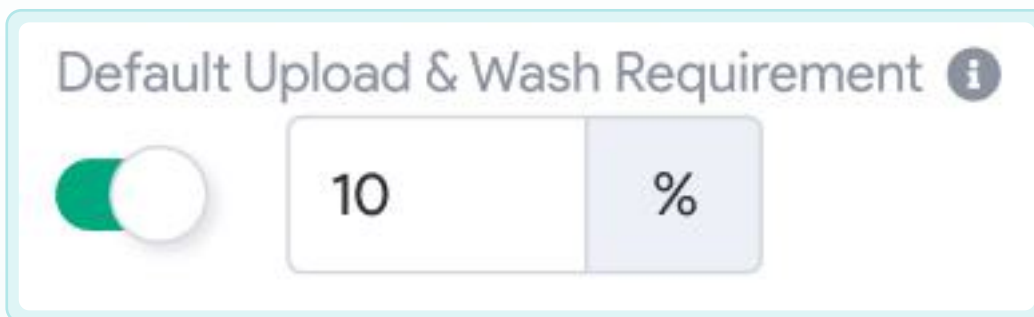
Invoicing Enhancements

To utilize the enhancements focused on the Invoicing workflow, you will need to have the pickup report/invoicing workflow enabled. If you do not currently have that feature enabled and would like to, please reach out!

Introducing **Hotel Pickup Report Upload:**

While your hotel partners are filling out their post event pickup reports, the application will now analyze the wash percentage. If the wash percentage exceeds a certain value, the hotel user will be required to submit a copy of the pickup from their system.

To configure this, a setting has been added at the company, event and event hotel levels.



- On your company settings in the feature settings section, you can set what this value will default to for your new events.
- On your event settings, you can set what this value will default to for your event hotels.
- On your event hotel property policies settings, you can set the value that will be used for the pickup report for that particular hotel.

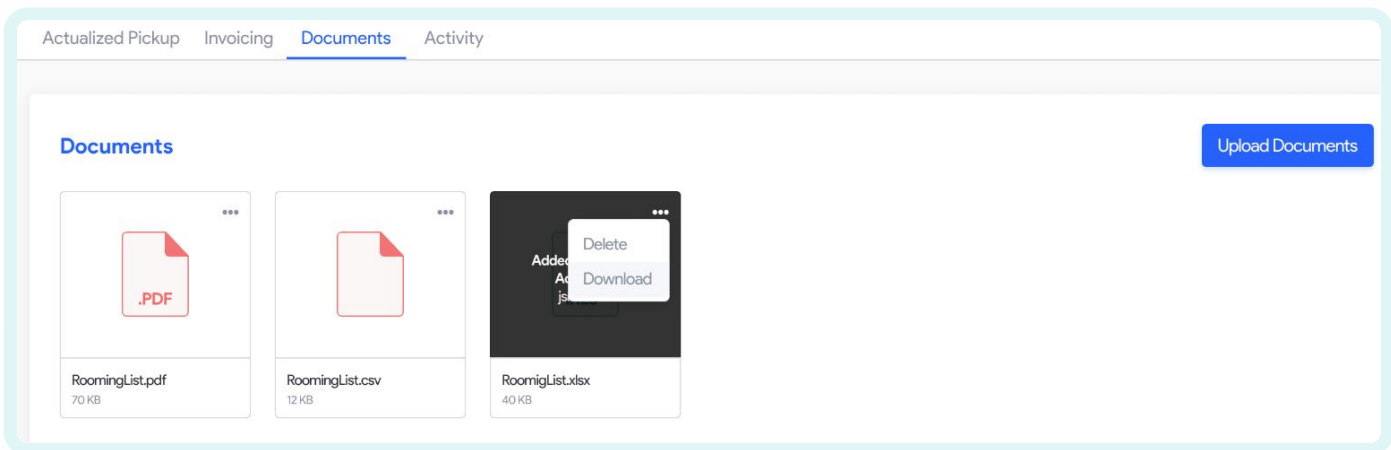
With the settings shown above, hotel partners would be required to upload a copy of their pickup if their wash percentage was greater than 10%. If you would like to always require that a hotel partner submit a rooming list, you can set this to 0%.

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To retrieve any documents uploaded from a hotel partner, navigate to the newly added Documents tab on your pickup reports/invoices. From here you can download rooming lists provided from the hotel as well as upload any documents you need to store with the pickup report/invoice.



Introducing **Auto-Generated Invoice Numbers:**

To assist with keeping invoices organized or aligned with a third-party system, you can now have invoice numbers automatically assigned. To enable this setting, navigate to your feature settings within the company settings page.

Automated Invoice Numbers

